



# APPLICATION FOR EMPLOYMENT

## PERSONAL

Surname	Forename(s)
Address	Email
	Telephone Number
	Date of birth (Optional)
	Are you legally eligible for employment in the UK?

Do you have any physical condition which could limit your ability to perform the particular job for which you are applying?  
If so, please describe how you would be able to perform the job in spite of it.

Do you have a current driving license? YES NO Is it clean? YES NO If NO, give details

Have you ever been convicted of a criminal offence, other than a spent conviction under the Rehabilitation of Offenders Act 1974? YES NO If YES please give details (Optional)

## EMPLOYMENT

Position applied for

Pay expected

Would you work full time? YES NO Part time, please state days/hours.

If offered this position, will you continue to work in any other capacity for another employer?

Have you previously worked for us? YES NO If YES, when?

On what date would you be available for work?

EDUCATION

Schools	from	to	Courses and results
College/University	from	to	Courses and results
Work based training and qualifications	from	to	Courses and results

Professional membership and qualifications

Please outline the skills and experience you have gained through paid employment and other work activities/ interests which are relevant to your application of this job.

Hobbies and Interests

## PREVIOUS EMPLOYMENT

(Please list most recent first)

Title of Post:		Salary:	
Name of Employer:		Business of Employer:	
Address:		Dates - From/To:	
		Reason for Leaving	
Please outline your responsibilities:			

Title of Post:		Salary:	
Name of Employer:		Business of Employer:	
Address:		Dates - From/To:	
		Reason for Leaving	
Please outline your responsibilities:			

Title of Post:		Salary:	
Name of Employer:		Business of Employer:	
Address:		Dates - From/To:	
		Reason for Leaving	
Please outline your responsibilities:			

## PERSONAL REFERENCES

Please give the details of two people (not relatives or former employers) we could approach for references

Name:	Name:
Occupation:	Occupation:
Address:	Address:
Telephone:	Telephone:
Email:	Email:

## OTHER INFORMATION

If selected for interview, do you require any special arrangements to be made?	Yes	No
If 'yes', please give brief details;		

## DECLARATION

I declare that the information given in this application form is true and complete. I understand that if I have given any misleading information on this form or made any omissions, this will be sufficient grounds for terminating my employment.	
Signature:	Date:
Name:	
The information provided by you on this form as an applicant will be stored either on paper records or a computer system in accordance with the Data Protection Act 1998 and will be processed solely in connection with recruitment.	