



APPLICATION FOR EMPLOYMENT

PERSONAL

Surname	Forename(s)
Address	Email
	Telephone Number
	Date of birth (Optional)
	Are you legally eligible for employment in the UK?

Do you have any physical condition which could limit your ability to perform the particular job for which you are applying?

If so, please describe how you would be able to perform the job in spite of it.

Do you have a current driving license? YES/NO. Is it clean? YES/NO. If NO, give details:

Have you ever been convicted of a criminal offence, other than a spent conviction under the Rehabilitation of Offenders Act 1974? YES/NO If YES please give details (Optional)

EMPLOYMENT

Position applied for

Pay expected

Would you work full time? YES/NO. Part time, please state days/hours.

If offered this position, will you continue to work in any other capacity for another employer?

Have you previously worked for us? YES/NO. If YES, when?

On what date would you be available for work?

EDUCATION

Schools	from	to	Courses and results
College/University	from	to	Courses and results
Work based training and qualifications	from	to	Courses and results
Professional membership and qualifications			
Please outline the skills and experience you have gained through paid employment and other work activities/ interests which are relevant to your application of this job.			
Hobbies and Interests			

EMPLOYMENT HISTORY

List below present and past employment, beginning with your most recent

Name and address of Employer	From		To		Starting Salary	Leaving Salary	Name of Supervisor
	Mo	Yr	Mo	Yr			
					£	£	
Job title							
Describe the work you did:							
Reason for leaving:							

Name and address of Employer	From		To		Starting Salary	Leaving Salary	Name of Supervisor
	Mo	Yr	Mo	Yr			
					£	£	
Job title							
Describe the work you did:							
Reason for leaving:							

Name and address of Employer	From		To		Starting Salary	Leaving Salary	Name of Supervisor
	Mo	Yr	Mo	Yr			
					£	£	
Job title							
Describe the work you did:							
Reason for leaving:							

Name and address of Employer	From		To		Starting Salary	Leaving Salary	Name of Supervisor
	Mo	Yr	Mo	Yr			
					£	£	
Job title							
Describe the work you did:							
Reason for leaving:							

I hereby give permission to contact the employers listed above concerning my prior work experience.

Signed _____

If there is a particular employer(s) you do not wish us to contact, please indicate which one(s).

PERSONAL REFERENCES

Please give the details of two people (not relatives or former employers) we could approach for references

Name Occupation Address Telephone	Name Occupation Address Telephone
--	--

The facts set forth in this application for employment are, to the best of my knowledge, true and complete.

Signed _____ Date _____

For Office Use Only

INTERVIEWERS

Interviewer _____ date _____

Comments

Interviewer _____ date _____

Comments

Interviewer _____ date _____

Comments

REFERENCE CHECK

* Position Number	Results of Reference Check	* Position Number	Results of Reference Check
I			
II			
III			

*as per page 3